

# Minutes Wallace Creek Water District

Wallace Creek Water District			
3.5.2013		3:30 p.m.	Brooklyn Annex Room 103
Meeting called by	Tim Luke, Bureau Chief Department of Water Resources		
Type of meeting	Wallace Creek Water District		
Facilitator	Tim Luke/Heber Stokes		
Note taker	Jenelle Thomas		
Attendees	Wallace Creek water holders		
Budget for Water master			
Discussion	Discussed factors to influence budget: Mileage, Set fee, Need for regulation, Establish resolution or understanding to visit water diversions to establish historical water use, Insurance It was recommended water master visit diversions once a week (July, August and most of September) to establish water usage after high water abates. Estimated cost were: Mileage--\$200; Wages--\$1200; Insurance--\$500; Equipment--\$50		
( Mileage @ .55 per mile; Hours @ \$15 per hour)			
Conclusions	Adopt a budget of \$2,500. Each water user would pay an assessment fee of \$50 and a fee on total water usage to make up the rest of the \$2,500. M. Phillips motioned for a \$50 user fee plus additional fee based on cfs (water usage). Seconded. Passed.		
Assessment Fee			
Discussion	Discussed factors of what should happen if water fees not paid. Discussion involved setting a 10% late fee and a 1% monthly late fee. Also discussed was adopting a resolution to not deliver water if assessment fee not paid. It was noted by Tim Luke that only the water master could close diversions and it would be very hard to stop someone from using water on a lateral ditch.		
Conclusions	Charge a 10% late fee and a 1% monthly late fee. H. Stokes motioned for a 10% late charge fee and a 1% a month late fee. Seconded. Passed.		
Elect Water Master			
Discussion	Nominations open for water master. M. Phillips nominated Jim Moodie. Seconded. D. Rhodes nominated Steve Adams. Seconded. Voting by ballot for water master. Steve Adams received 7 votes and Jim Moodie received 6 votes. Steve Adams will be the water master for the 2013 water season. Steve Adams was also nominated for Treasurer/Secretary by J. Waite. Seconded. Passed. Discussion on Steve Adams as Treasurer/Secretary and who would sign checks ensued. It was advised by Mr. Luke that an Advisory Board be assembled and one of the Advisory Board members also is on the checking account along with Steve Adams for the Wallace Creek Water District. That was in agreement with the members of the water district. Nominations for Advisory Board members followed. Heber Stokes, Dale Gooby, and Jenelle Thomas were nominated, seconded, and passed as Advisory Board members. The board member(s) whose name will also be on the checking account was not selected at this time. The bank institution chosen for the water district is the Eastern Idaho Credit Union.		
Conclusions	Steve Adams elected water master. Heber Stokes, Dale Gooby, and Jenelle Thomas elected to the advisory board. Eastern Idaho Credit Union selected as the financial institution. The next meeting of the Wallace Creek Water District was set for the third Monday of March 2014 at 7 p.m. or he first Monday if the third Monday did not coincide with Mr. Luke's 'Salmon' schedule. Meeting adjourned.		